

January 3, 2011

Township Clerk Bonnie Haines called to order the 2011 Reorganization meeting of the Chesterfield Township Committee at 10:00 AM on the above date. After the flag salute and a moment of silence, the Open Public Meetings Act statement was read and compliance noted.

The Oath of Office as Township Committeeman was administered to Richard T. LoCascio by John C. Gillespie, Esquire.

Roll call was taken showing present: Mr. Durr, Mr. Hlubik and Mr. LoCascio.

The floor was opened to nominations for the office of Mayor. On a motion by Mr. Hlubik and second by Mr. LoCascio, Lawrence Durr was nominated for Mayor. All agreed. The Oath of Office as Mayor was administered to Lawrence H. Durr by John C. Gillespie, Esquire.

Mayor Durr took over the meeting and opened the floor to nominations for the office of Deputy Mayor. On a motion by Mr. Durr and second by Mr. LoCascio, Michael Hlubik was nominated as Deputy Mayor. All agreed. The Oath of Office as Deputy Mayor was administered to Michael J. Hlubik by John C. Gillespie, Esquire.

#### Reorganization Resolutions

Mr. LoCascio initiated a conversation about the dates and times scheduled for the closing meeting of 2011 and the Reorganization meeting of 2012. He feels it would better serve the public to schedule these meetings during the evening, or to have reorganization on the holiday so more residents are able to attend. After a brief discussion, it was decided to change the closing meeting of 2011 to December 29, 2011 at 7:30 PM and the Reorganization meeting of 2012 to January 4, 2012 at 7:30 PM. On a motion by Mr. Hlubik and second by Mr. LoCascio, Resolutions 2011-1-1 with the changes agreed upon, through 2011-1-26 were approved. All agreed.

#### ***RESOLUTION 2011-1-1***

#### ***RESOLUTION ESTABLISHING MEETING DATES OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2011***

***BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that during the year 2011, the regular monthly meetings of the Chesterfield Township Committee will be held the second Wednesday and fourth Thursday of each month at the hour of 7:30 P.M., unless otherwise noted, at the Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township. Formal action may be taken on any matters within the purview of the Committee and any meeting may be cancelled if found to be unnecessary, with the proper notification.

#### MEETING DATES

January 27	May 11	August 25
February 9	May 26	September 14
February 24	June 8	September 22
March 9	June 23	October 12
March 24	July 13	October 27
April 13	July 28	November 9
April 28	August 10	December 14

CLOSING MEETING: Thursday, December 29, 2011 @ 7:30 PM  
2011 REORGANIZATION: Wednesday, January 4, 2012 @ 7:30 PM

**BE IT FURTHER RESOLVED** that two members of the Township Committee are also members of the Township's Land Use Board. Therefore, since a quorum exists, the Township Committee will also meet and may take formal action at any meeting of the Chesterfield Township Land Use Board.

**RESOLUTION 2011-1-2**

**RESOLUTION ESTABLISHING 2011 MEETING DATES FOR THE BOARD OF HEALTH**

**BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that during the year 2011, the Chesterfield Township Board of Health will meet on the second Wednesday of each month, with the exception of January, as business necessitates, during the regular meeting of the Chesterfield Township Committee at the Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township.

MEETING DATES

February 9	July 13
March 9	August 10
April 13	September 14
May 11	October 12
June 8	November 9
	December 14

**RESOLUTION 2011-1-3**

**RESOLUTION AUTHORIZING HOLIDAY SCHEDULE FOR NON-UNION EMPLOYEES OF CHESTERFIELD TOWNSHIP**

**BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following holiday schedule be observed by non-union employees of Chesterfield Township and the Municipal Building will be closed to the public on these days:

Monday	January 17	Martin Luther King, Jr. Day
Monday	February 21	Presidents Day
Friday	April 22	Good Friday
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Friday	November 11	Veteran's Day
Thursday	November 24	Thanksgiving Day
Friday	November 25	Day after Thanksgiving
Friday	December 23	Christmas Day (Dec. 25 Saturday)
Monday	December 26	Day after Christmas
Monday	January 2, 2012	New Year's Day (Jan. 1 Sunday)

**BE IT FURTHER RESOLVED** that each full-time employee is entitled to his or her birthday as an additional holiday.

**RESOLUTION 2011-1-4**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF CHESTERFIELD FOR THE YEAR 2011**

**BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Burlington County Times be designated as the official newspaper of the Township of Chesterfield for the year 2011.

**BE IT FURTHER RESOLVED** that the Trenton Times is hereby designated as the alternate newspaper of the Township of Chesterfield for the year 2011.

**BE IT FURTHER RESOLVED** that the bulletin board in the Chesterfield Township Municipal Building at 300 Bordentown-Chesterfield Road in Chesterfield Township is hereby designated as the place where all official notices are to be posted.

**RESOLUTION 2011-1-5**

**RESOLUTION ESTABLISHING RATE OF INTEREST FOR DELINQUENT TAXES AND FEE FOR DUPLICATE TAX BILLS**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to permit the fixing of a said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2011, there will be a ten (10) day grace period on quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two (2) of this Resolution shall be charged interest from the due date as set forth in paragraph one (1) of this Resolution.
4. This Resolution shall be published in its entirety one (1) time in the official newspaper of the Township.
5. A certified copy of this Resolution shall be provided by the Township Clerk to the Tax Collector, Attorney and Auditor for the Township of Chesterfield.

**BE IT FURTHER RESOLVED** that there will be a charge of \$5.00 for each duplicate tax bill that must be prepared for the year 2011.

**RESOLUTION 2011-1-6**

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE TOWNSHIP OF CHESTERFIELD**

**BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Beneficial Savings Bank be and the same is hereby designated as depository for all general monies of the Township of Chesterfield during the 2011 calendar year, and First Bank for any other deposits or savings; and

**BE IT FURTHER RESOLVED** that said banks be and are hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and / or acceptances of the Township of Chesterfield pursuant to the list of accounts and authorized signatures.

**RESOLUTION 2011-1-7**

**RESOLUTION APPOINTING TOWNSHIP SOLICITOR FOR THE TOWNSHIP OF CHESTERFIELD FOR THE YEAR 2011**

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et. seq.*, requires that the Resolution authorizing the award of contracts for “Professional Services”, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey assembled in Reorganization session this 3rd day of January 2011 at the Chesterfield Township Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township that John C. Gillespie of Parker McCay be and the same is hereby appointed as Township Solicitor for the Township of Chesterfield for the year 2011;

**BE IT FURTHER RESOLVED** that this contract has been awarded to Parker McCay based on the merits and abilities of Parker McCay to provide the goods or services as described herein. This contract was awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4 et. seq.* As such, Parker McCay does hereby attest that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8 or 19:44A-16*, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in Chesterfield Township if a member of that political party is serving in an elective public office of Chesterfield Township when the contract

is awarded, or to any candidate committee of any person serving in an elective public office of Chesterfield Township when the contract is awarded.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Award” shall be published in the Burlington County Times, designated as the official newspaper of the Township of Chesterfield, as required by law.

**RESOLUTION 2011-1-8**

**RESOLUTION APPOINTING TOWNSHIP ENGINEER FOR THE TOWNSHIP OF CHESTERFIELD FOR THE YEAR 2011**

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et. seq.*, requires that the Resolution authorizing the award of contracts for “Professional Services”, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey assembled in Reorganization session this 3rd day of January 2011 at the Chesterfield Township Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township that Nancy W. Jamanow, PE,CME, PP of Environmental Resolutions Incorporated be and the same is hereby appointed as Township Engineer for the Township of Chesterfield for the year 2011;

**BE IT FURTHER RESOLVED** that this contract has been awarded to Environmental Resolutions based on the merits and abilities of Environmental Resolutions to provide the goods or services as described herein. This contract was awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4 et. seq.* As such, Environmental Resolutions does hereby attest that it’s subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8 or 19:44A-16*, in the one (1) year preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in Chesterfield Township if a member of that political party is serving in an elective public office of Chesterfield Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of Chesterfield Township when the contract is awarded.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Award” shall be published in the Burlington County Times, designated as the official newspaper of the Township of Chesterfield, as required by law.

**RESOLUTION 2011-1-9**

**RESOLUTION APPOINTING TOWNSHIP AUDITOR FOR THE TOWNSHIP OF CHESTERFIELD  
FOR THE YEAR 2011**

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et. seq.*, requires that the Resolution authorizing the award of contracts for “Professional Services”, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey assembled in Reorganization session this 3rd day of January 2011 at the Chesterfield Township Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township that John J. Maley, Jr., CPA, RMA be and the same is hereby appointed as Township Auditor for the Township of Chesterfield for the year 2011;

**BE IT FURTHER RESOLVED** that this contract has been awarded to John J. Maley Jr. based on the merits and abilities of John J. Maley, Jr. to provide the goods or services as described herein. This contract was awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4 et. seq.* As such, John J. Maley Jr. does hereby attest that his subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8 or 19:44A-16*, in the one (1) year preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in Chesterfield Township if a member of that political party is serving in an elective public office of Chesterfield Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of Chesterfield Township when the contract is awarded.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Award” shall be published in the Burlington County Times, designated as the official newspaper of the Township of Chesterfield, as required by law.

**RESOLUTION 2011-1-10**

**RESOLUTION AUTHORIZING ASSESSOR TO FILE NECESSARY APPEALS TO MAINTAIN  
ASSESSMENT ACCURACY**

**WHEREAS**, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

**WHEREAS**, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

**WHEREAS**, changes in property ownership at times necessitates adjustment in the veterans and / or senior citizens deduction allowed on the assessment list; and

**WHEREAS**, responsibility for the maintenance and correction of assessment lists rests with the local Tax Assessor subject to laws and regulations;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the assessor fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Chesterfield;

**BE IT FUTHER RESOLVED** that the Assessor is hereby authorized to execute stipulations of Settlement on behalf of the municipality for appeals and rollbacks; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

### **RESOLUTION 2011-1-11**

#### **RESOLUTION ESTABLISHING PENALTY RATE FOR TAX TITLE LIENS**

**WHEREAS**, R.S. 54:5-61 permits the holder of a tax title lien, upon compliance with the provisions of Section 54:5-62, shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent (2%) of the amount so paid for the tax title; and

**WHEREAS**, R.S. 54:5-61 has been amended and relates to the amount to be charged on penalties as follows:

“When the taxes, interest and costs shall exceed the sum of \$5,000.00, such additional sum shall be equal to four percent (4%) of such amount paid; and when that sum exceeds \$10,000.00; such additional sum shall be equal to six percent (6%) of such amount paid. This shall also apply to all existing certificates held by municipalities on the effective date of this act.”

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, County of Burlington and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge a two percent (2%) penalty on the amount due over \$200.00 and up to \$500.00; four percent (4%) up to \$10,000.00; and six percent (6%) in excess of \$10,000.00. This charge is applicable to all certificates held by the municipality as well as those which may be subsequently acquired by them as a result of future tax sales.
2. Further, the delinquency now is to be calculated on the sum of the taxes from year to year and not to be calculated on an individual year basis.
3. This Resolution shall be published in its entirety in the Burlington County Times, which has been designated as the official newspaper of the Township.
4. A certified copy of this Resolution shall be provided by the Township Clerk to the Tax Collector, Solicitor and Auditor for the Township of Chesterfield.

### **RESOLUTION 2011-1-12**

#### **RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-3.5 requires that each public agency designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Compliance Officer serves as the liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity; and

**WHEREAS**, the Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity and has the authority to recommend changes to effectively support the implementation of the statute and its regulations; and

**WHEREAS**, the Chesterfield Township Committee wishes to comply with the requirements of *N.J.A.C. 17:27-3.5*;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Bonnie J. Haines, RMC is hereby designated as Chesterfield Township's Public Agency Compliance Officer for the calendar year 2011; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be forwarded to the New Jersey Division of Contract Compliance and Equal Opportunity as required by Statute.

### **RESOLUTION 2011-1-13**

#### **RESOLUTION DESIGNATING CLEAN COMMUNITIES COORDINATOR**

**WHEREAS**, it is the desire of the Township Committee of the Township of Chesterfield to provide a clean, litter-free environment for its citizens; and

**WHEREAS**, the municipality of Chesterfield Township is eligible to receive an annual grant under the Clean Communities Act (*N.J.S.A. 13:1E-99.1 et. seq. as amended by P.L. 1989, C.108 and P.L. 1992, C 150*) as administered by the New Jersey Department of Environmental Protection, to create or to supplement an existing litter reduction program within the municipality; and

**WHEREAS**, to be eligible for this funding, the Township Committee of the Township of Chesterfield must adopt a model program for litter control as required by *N.J.S.A. 13:1E-99.2e* and must certify that the model program has been adopted;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Mayor is hereby authorized to apply to the New Jersey Department of Environmental Protection and execute all documents necessary for a Clean Communities grant, and if awarded, such funding will only be used on a program of litter reduction in accordance with the grant requirements and with all other conditions of this application;

**BE IT FURTHER RESOLVED** that the Office of Administration will be responsible for the Clean Communities Program implementation, and Judson Moore is hereby designated as the Clean Communities Coordinator;

**BE IT FURTHER RESOLVED** that the Township of Chesterfield will submit to the Department of Environmental Protection as application with an action plan and a spending plan and that the model program with all its requirements is hereby adopted.

### **RESOLUTION 2011-1-14**

#### **RESOLUTION APPOINTING TOWNSHIP PLANNER FOR THE TOWNSHIP OF CHESTERFIELD FOR THE YEAR 2011**

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et. seq.*, requires that the Resolution authorizing the award of contracts for "Professional Services", without competitive bidding must be publicly advertised;

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey assembled in Reorganization session this 3rd day of January 2011 at the Chesterfield Township Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township that Philip B. Caton of Clarke Caton Hintz be and the same is hereby appointed as Township Planner for the Township of Chesterfield for the year 2011;

***BE IT FURTHER RESOLVED*** that this contract has been awarded to Clarke Caton Hintz based on the merits and abilities of Clarke Caton Hintz, and specifically Philip Caton, to provide the goods or services as described herein. This contract was awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4 et. seq.* As such, Clarke Caton Hintz does hereby attest that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8 or 19:44A-16*, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in Chesterfield Township if a member of that political party is serving in an elective public office of Chesterfield Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of Chesterfield Township when the contract is awarded.

***BE IT FURTHER RESOLVED*** that the required “Notice of Contract Award” shall be published in the Burlington County Times, designated as the official newspaper of the Township of Chesterfield, as required by law.

#### ***RESOLUTION 2011-1-15***

#### ***RESOLUTION DESIGNATING RECYCLING COORDINATOR AND AUTHORIZING SUBMISSION OF RECYCLING TONNAGE GRANT***

***WHEREAS***, the Mandatory Source Separation and Recycling Act, P.L. 1987, c102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

***WHEREAS***, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

***WHEREAS***, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

***WHEREAS***, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to: making and keeping accurate, certifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this Municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Chesterfield Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Chesterfield Township hereby endorses the submission of the 2010 Recycling Tonnage Grant application to the New Jersey Department of Environmental Protection and designates Bonnie J. Haines to ensure that the application is properly filed;

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

#### ***RESOLUTION 2011-1-16***

#### ***CASH MANAGEMENT PLAN***

**WHEREAS**, *N.J.S.A. 40A:5-14* requires that each local unit annually adopt a cash management plan; and

**WHEREAS**, it is desired by the Township Committee of the Township of Chesterfield to comply with said statute;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the attached Cash Management Plan for the year ending December 31, 2011 be approved.

#### ***RESOLUTION 2011-1-17***

#### ***RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT FOR THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND***

**WHEREAS**, the Township Committee of the Township of Chesterfield has resolved to joint the Burlington County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and

**WHEREAS**, the Bylaws of said Fund permit each municipality to appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment, which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Township Committee; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that EJA & Associates is hereby appointed to

serve as Risk Management Consultant for the Township of Chesterfield in accordance with *N.J.S.A. 40A:11-5*; and

**BE IT FURTHER RESOLVED** that the Township Committee is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published in accordance with *N.J.S.A. 40A:11-5(1)(a)(i)*.

**RESOLUTION 2011-1-18**

**RESOLUTION APPOINTING FUND COMMISSIONER FOR THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Chesterfield is a member of the Burlington County Municipal Joint Insurance Fund, hereafter referred to as the "Fund"; and

**WHEREAS**, the Bylaws of the "Fund" require that each municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

**WHEREAS**, the Township Committee of the Township of Chesterfield recommends the appointment of Glenn McMahon to serve as Fund Commissioner in accordance with the "Fund" Bylaws;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Glenn McMahon is hereby appointed to serve as Fund Commissioner to the Burlington County Municipal Joint Insurance Fund for the calendar year 2011;

**BE IT FURTHER RESOLVED** that Bonnie J. Haines be appointed to serve as Alternate Fund Commissioner for the calendar year 2011.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2011-1-19**

**RESOLUTION APPOINTING CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE OF THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township Committee of the Township of Chesterfield, hereinafter referred to as "Municipality", is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "Fund"; and

**WHEREAS**, the "Fund" has adopted a policy authorizing Employment Practices Liability Attorney Consultation Services; and

**WHEREAS**, the "Fund" has budgeted 2.2 hours per member for Employment Practices Liability consulting services in 2011; and

**WHEREAS**, the "Fund" requires the "Municipality" to designate specific managerial or supervisory individuals who will have telephone access to the Employment Practices Liability Hotline;

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Glenn McMahon is hereby appointed to serve as the Township's contact person and Bonnie J. Haines to serve as the alternate contact person for the Employment Practices Liability Consultation Service.

***RESOLUTION 2011-1-20***

***RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES***

***WHEREAS***, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than ten dollars (\$10.00) and the cancellation of tax delinquencies of less than ten dollars (\$10.00);

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Tax Collector is hereby authorized to process, without further action on the part of the Township Committee, any property tax refund of less than ten dollars (\$10.00); and

***BE IT FURTHER RESOLVED*** that the Tax Collector is hereby authorized to process without further action on the part of the Township Committee the cancellation of any property tax delinquency of less than ten dollars (\$10.00); and

***BE IT FURTHER RESOLVED*** that a certified copy of this Resolution be provided by the Municipal Clerk to the Tax Collector and the Treasurer.

***RESOLUTION 2011-1-21***

***RESOLUTION APPROPRIATING TEMPORARY BUDGET AMOUNTS***

***WHEREAS***, the Township Committee of the Township of Chesterfield will enter into contracts and commitments prior to the adoption of the 2011 operating budget; and

***WHEREAS***, N.J.S.A. 40A:4-19 allows the governing body to make appropriations in an amount not to exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding year;

***NOW, THEREFORE, BE IT RESOLVED*** that the following temporary appropriations be made to provide for the period between the beginning of the fiscal year and the adoption of the budget:

	<u>Salaries/wages</u>	<u>other expenses</u>
Administrative / Executive	\$4,575.00	\$ 1,500.00

Mayor and Committee	4,875.00	\$ 100.00
Municipal Clerk	12,480.00	\$ 1,000.00
Financial Administration	8,400.00	\$ 1,000.00
Audit		\$ 6,000.00
Assessment of Taxes	8,000.00	\$ 4,000.00
Tax Map Maintenance		\$ 500.00
Collection of Taxes	7,800.00	\$ 1,000.00
Legal Services		\$ 20,000.00
Engineering Services		\$ 8,000.00
Buildings and Grounds	3,150.00	\$ 5,500.00
Planning Board	3,150.00	\$ 6,200.00
Planner		\$ 1,000.00
Environmental Commission	750.00	\$ 150.00
Recycling	60.00	\$ 150.00
Insurance		
Dental Insurance		\$ 3,250.00
Health Insurance		\$ 78,400.00
Liability		\$ 18,280.00
Workers Compensation		\$ 40,735.50
Environmental		\$ 1,323.00
Disability		\$ 3,000.00
Police Department	200,000.00	\$ 6,000.00
Animal Control	150.00	\$ 100.00
Emergency Management	950.00	\$
Roads	60,000.00	\$ 8,000.00
Vehicle Maintenance		\$ 3,000.00
Board of Health	1,200.00	\$ 250.00
Parks and Playgrounds		\$ 1,000.00

#### Utilities

Electric		\$ 5,000.00
Street Lights		\$ 16,000.00
Telephone		\$ 2,700.00
Natural Gas		\$ 2,000.00
Gasoline		\$ 10,000.00
Diesel		\$ 5,000.00
Telecommunications		\$ 400.00
Construction	40,000.00	\$ 1,500.00
Municipal Court Interlocal		\$ 30,000.00
PERS		\$ 69,110.00
PFRS		\$ 169,384.00
DCRP		\$ 250.00
Social Security		\$ 28,000.00

TOTAL	\$355,540.00	\$ 556,782.50
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<b>GRAND TOTAL</b>		<b>\$ 912,322.50</b>
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BAN		\$ 75,000.00
Interest on BAN		\$ 2,562.80
Interest on BOND	\$ 16,000.00	

#### SELF LIQUIDATING SEWER UTILITY

Salary & Wages	\$ 5,520.00
Other Expenses	\$ 65,000.00
Social Security	\$ 500.00

DEBT SERVICE:	Principal	\$ 31,108.00
	Interest	\$ 50,100.00

**RESOLUTION 2011-1-22**

**RESOLUTION RECOMMENDING APPROVAL OF THE DUTY MANUAL FOR THE CHESTERFIELD TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, Section 42-6 of the Code of the Township of Chesterfield calls for the promulgation of Rules and Regulations by the Police Commissioner of the Township of Chesterfield; and

**WHEREAS**, Lawrence H. Durr, Mayor and Police Commissioner for the Township of Chesterfield has promulgated certain rules and regulations to be known as the “Duty Manual of the Chesterfield Township Police Department”; and

**WHEREAS**, Section 42-6 of the Code of the Township of Chesterfield also requires approval of the “Duty Manual of the Chesterfield Township Police Department” by the Chesterfield Township Committee; and

**WHEREAS**, the Township Committee has considered this matter and wishes to approve rules and regulations in the form of the “Duty Manual of the Chesterfield Township Police Department”;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, County of Burlington and State of New Jersey that the “Duty Manual of the Chesterfield Township Police Department” is hereby approved.

**RESOLUTION 2011-1-23**

**RESOLUTION APPOINTMENT MEMBERS OF THE JOINT LAND USE BOARD**

**WHEREAS**, the terms of certain Land Use Board members expired on December 31, 2010; and

**WHEREAS**, in accordance with *N.J.S.A. 40:55D-23* and the Chesterfield Township Code Chapter 130 Section 90A (2), the Township Committee wishes to fill these vacant positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following appointments to the Chesterfield Township Joint Land Use Board are hereby approved with the following terms of appointment:

<b><u>Member</u></b>	<b><u>Class</u></b>	<b><u>Term</u></b>	<b><u>Expiration Date</u></b>
Lawrence H. Durr	Class I	one (1) year	12/31/2011
Glenn McMahon	Class II	one (1) year	12/31/2011
Richard LoCascio	Class III	one (1) year	12/31/2011
Lido Panfili	Class IV	four (4) years	12/31/2014
Jeremy Liedtka	1 <sup>st</sup> alt.	unexpired term	12/31/2011

***RESOLUTION 2011-1-24******RESOLUTION APPOINTING MEMBERS OF THE ENVIRONMENTAL COMMISSION.***

***WHEREAS***, the terms of certain Environmental Commission members expired on December 31, 2010;  
and

***WHEREAS***, in accordance with the Chesterfield Township Code Chapter 21 Section 2 and 3, the Township Committee wishes to fill these vacant positions;

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following appointments to the Chesterfield Township Environmental Commission are hereby approved with the following terms of appointment:

<b><u>Member</u></b>	<b><u>Term</u></b>	<b><u>Expiration Date</u></b>
Michael J. Hlubik	1 year	12/31/2011
Charles Jones	3 years	12/31/2013
F. Gerry Spence	3 years	12/31/2013

***RESOLUTION 2011-1-25******RESOLUTION APPOINTING MEMBERS OF THE TOWNSHIP BOARD OF HEALTH***

***WHEREAS***, the terms of certain members of the Chesterfield Township Board of Health expired December 31, 2010; and

***WHEREAS***, in accordance with the provisions of the Chesterfield Township Code Chapter 25 Sections 2 and 3, the Chesterfield Township Committee wishes to make appointments to these vacant positions;

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following appointments are made to the Chesterfield Township Board of Health for the terms indicated:

<b><u>Member</u></b>	<b><u>Term</u></b>	<b><u>Expiration Date</u></b>
Richard T. LoCascio	three (3) years	12/31/13

**RESOLUTION 2011-1-26**

**RESOLUTION APPOINTING CERTAIN TOWNSHIP EMPLOYEES**

**WHEREAS**, in accordance with the provisions of Chapter 39 of the Code of the Township of Chesterfield, certain Township employees serve in their positions for a term of one (1) year; and

**WHEREAS**, those terms expired December 31, 2010; and

**WHEREAS**, the Township Committee desires to make appointments to those positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following employees are appointed to the following positions to serve at the pleasure of the Township Committee, notwithstanding the provisions for a one (1) year term:

POSITION	EMPLOYEE	POSITION	EMPLOYEE
Assessment Search Off	Bonnie Haines	Plumbing Inspector	George Willan
Asst. to Const. Official	Bonnie Haines	Police Dept. Secretary	Adelaide Napoleon
Building Inspector	Glenn Riccardi	Public Agency Comp.Off.	Bonnie Haines
Custodian of Records	Bonnie Haines	Road Worker	Walter Idell
Deputy Tax Assessor	Glenn McMahon	Road Worker	Richard Bartell II
Deputy Township Clerk	Caryn Hoyer	Road Worker	Andrew Hoyer
Dog Registrar	Adelaide Napoleon	Tax Search Officer	Caryn Hoyer
Electrical Inspector	Marcel Renson	TDR Coordinator	Bonnie Haines
Envir. Comm. Secretary	Adelaide Napoleon	Tech. Asst. Const. Off.	Glenn McMahon
Fire Inspector	Glenn Riccardi	Treasurer	Caryn Hoyer
Housing Inspector	Glenn McMahon	Webmaster	Christine Webster
Operations Manager	Bonnie Haines	Zoning / Prop. Maint. Off.	Glenn McMahon
Planning Board Sec.	Adelaide Napoleon		

Township Committee Liaisons

Mayor Durr has designated himself in charge of Public Works and Roads, Mr. Hlubik in charge of Personnel and Mr. LoCascio in charge of Buildings and Grounds.

Resolution for Consideration

On a motion by Mr. Hlubik and second by Mr. LoCascio, Resolution 2011-1-27 was approved. All agreed.

**RESOLUTION 2011-1-27**

**RESOLUTION COMMEMORATING THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND'S 20<sup>TH</sup> ANNIVERSARY**

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*, and

**WHEREAS**, the Township of Chesterfield is a member of the Burlington County Municipal Joint Insurance Fund; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund commenced operations on January 1, 1991 with nine charter members who, when challenged with an unfavorable market for their insurance, decided to join together to avoid the high costs and limited coverage associated with traditional insurance for fire and property, liability and workers compensation risks; and

**WHEREAS**, over the past 20 years the Fund has grown to 22 members and stands today as the greatest example of an inter-local service agreement in the State of New Jersey's history; and

**WHEREAS**, municipalities participating in the BURLCOJIF have saved their local taxpayers millions of dollars in the form of lower premiums and the return of nearly \$4.4 million dollars in surplus distributions; and

**WHEREAS**, the municipal employees covered by the Burlington County Municipal Joint Insurance Fund are the foundation of the Fund's success and without whose dedication to the Fund Safety and Risk Management programs the Fund would not have achieved the status it enjoys today; and

**WHEREAS**, the Township of Chesterfield wishes to recognize and commemorate the Fund on its 20<sup>th</sup> year of successful operation;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield assembled in public session on January 3, 2011 that this body does hereby recognize and commemorate 2011 as the 20<sup>th</sup> year of the successful operation of the Burlington County Municipal Joint Insurance Fund; and

**BE IT FURTHER RESOLVED** that the Township of Chesterfield wishes to acknowledge this 20<sup>th</sup> Anniversary as a milestone event for the operation of the Fund and wishes the Fund continued success for many years to come; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Executive Director of the Burlington County Municipal Joint Insurance Fund for their information and distribution to the membership.

Ordinance for Introduction

On a motion by Mr. Hlubik and second by Mr. LoCascio, Ordinance 2011-1 was approved for introduction. All agreed. Public hearing on this Ordinance will be January 27.

**ORDINANCE NO. 2011-1**

**AN ORDINANCE TO AMEND CHAPTERS 164  
CODE OF THE TOWNSHIP OF CHESTERFIELD  
ENTITLED, "SNOW AND ICE REMOVAL"**

**BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, as follows:

**ARTICLE I. AMENDED SECTION.**

A. Chapter 164 of the Code of the Township of Chesterfield, entitled “Snow and Ice Removal”, which was recently amended by Ordinance 2010-21, is hereby further amended as to Article I, “Private Streets”, involving Sections 164-1, -2 and -3, is hereby amended to revise the text of those paragraphs, and the title of the Article, to now read as follows:

**“ARTICLE I.**

**Private Streets/Bike Paths/Sidewalks**

**Section 164-1. Purpose and Authority.** It is the purpose of this Article to address situations in which the owners and or developers of certain private streets, sidewalks, bike paths, and other paved common areas not yet dedicated to, and/or accepted by the Township, have not adequately and/or expeditiously provided for certain removal of snow and ice from those areas. The failure to properly address those weather conditions jeopardizes the health and safety of municipal residents, visitors, and both the traveling and pedestrian public. This Article is adopted pursuant to the authority vested in the governing body pursuant to N.J.S.A. 40:48-2 and such other enabling legislation as may be applicable.

**Section 164-2. Definitions.** As used in this Article, the following terms shall have the following meanings indicated:

- A. Private Streets shall include those streets, roads, alleyways or highways either dedicated to but not yet accepted by the Township, those intended to be dedicated to the Township, but not yet offered for dedication, and those not intended to be dedicated to the Township, but open for public use, and any and all streets within any approved subdivision, as that term is defined in Chapter 130, Land Development, of the Code of the Township of Chesterfield.

- B. **Private sidewalks, bike paths and other common areas** - - shall include those bike paths, sidewalks, or other paved common areas either dedicated to, but not accepted by the Township, those intended to be dedicated to the Township, but not yet offered for dedication, and those not intended to be dedicated to the Township, but open for public use and any and all sidewalks, bike paths, or other common areas which are paved and/or otherwise identified for pedestrian traffic within any approved subdivision (major or minor) as that term is defined in Chapter 130, Land Development, of the Code of the Township of Chesterfield.

**Section 164-3. Responsibilities of Owners of Private Streets, Sidewalks, Bike Paths, and other common areas.**

- A. The owner or owners and or developers of private streets, private sidewalks, bike paths or other paved common areas, in Chesterfield Township, are hereby required to remove all snow and ice from the paved portion of said private streets, sidewalks, bike paths, and other paved common areas, within twelve (12) hours after the same shall fall or be formed thereon, provided that the snowfall is in excess of two inches (2"), as measured on the Chesterfield Township Municipal parking lot, 300 Bordentown-Chesterfield Road, or that sufficient ice or slippery conditions have developed so as to create driving, walking, or bicycling hazards. The owner or owners and or developers, as provided for in this Section, shall include all developers of subdivisions and other residential or commercial developments which have yet to be dedicated and/or accepted by the Township.
- B. In the case of all such subdivisions and residential or commercial developments, the owner and/or developer shall designate a contact person, with an address and telephone number, who can be notified by the Township in the event that the Township determines that the owner and/or developer is not promptly complying with the provisions of this Section. It shall be the owners and/or developers' sole responsibility to have the contact person available during such times as specified above. In the event that the Township cannot reach

the owners and/or developers' contact person(s), and obtain prompt compliance with the removal of snow and/or ice, the Township may undertake the snow and ice removal work required, and have the option to enforce same via the enforcement penalties under Section 164-5, or shall have the right to seek recovery of the costs of same in an appropriate Court of competent jurisdiction. In the event the Township is required to institute suit to collect for the costs incurred in removing said work, then and in that event, the owners and/or developers shall be responsible attorney's fees and costs incurred by the Township in pursuit of said claim.

- C. In the event that the owners and/or developers of the properties described in this Article are not the same entity or person, then it is the intent of the governing body of the Township of Chesterfield, that the owners and developers shall be jointly and severally liable to and responsible for, compliance with the provisions of this Ordinance.

## **ARTICLE II. REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

### Discussion

Village Square Park – Mr. Gillespie explained that conversations are ongoing with K. Hovnanian about improvements they will be undertaking for the Village Square Park. A Resolution was approved a few month back which stated that they will contribute approximately \$66,000 for these improvements however, K. Hovnanian estimates they could complete the work for approximately \$29,000. Mr. Gillespie feels that the changes to Saddle Way should also be tied into these discussions. His advice would be to not do anything at this time as it will be cheaper for them to make the changes to Saddle Way. Mayor Durr asked how this will affect the grant monies from the County for the Park if we pay the developer. Mr. Gillespie responded that the work on the Park and Saddle Way will be traded for landscaping from the reforestation project and will have no effect on the grant monies. Mr. Gillespie and Mrs. Jamanow are meeting with representatives of K. Hovnanian and will have a full report for the next meeting.

Cell Tower Lease – Mr. Gillespie reported that the outstanding issue is the design of the equipment shed. Mayor Durr suggested referring this to the Planning Board for their input.

Capital Ordinance to Appropriate Recreation Monies – the Clerk suggested the Committee have a capital ordinance prepared to appropriate recreation funds for the design, engineering and construction of the walking paths through Old York Village. The Committee suggested that Mr. Maley be contacted concerning this.

Mayor Durr opened the meeting to the public for comments. Sherry Dudas of 258 Ellisdale Road asked about the Agricultural Advisory Board and if it still exists. Mayor Durr explained that it was developed to deal with farming issues that may arise but has not been active for years. Mr. Hlubik stated that a Committee was recently appointed for the Farmland Preservation Grant and perhaps they could serve as the Advisory Board. Ms. Dudas would like it re-established to deal with conflict resolution. The Clerk pointed out that, according to the Township Code, the Agricultural Advisory Board was not established for that purpose and would not have that authority.

Mr. LoCascio thanked the residents of Chesterfield for the privilege of service and is looking forward to addressing the fiscal challenges that the Township is facing. He welcomed his family to the meeting and congratulated Brian Kelly and his years of service to the Township and thanked him for his graciousness since the election. Mr. LoCascio explained his recent visit with the Police Chief and his impression that the department runs smoothly and is being run as efficiently as possible.

Mayor Durr stated that he feels the Committee should concentrate on getting the public more aware and trying to get more of them to attend meetings. He suggested, for consideration by the Committee, inviting some of the organizations within the community to attend meetings and explain their organization as well as the County Freeholders. Mayor Durr welcomed Mr. LoCascio and looks forward to working together. He feels the Township has an outstanding group of employees and professionals. He is proud of the accomplishments the Township has made throughout the years.

Mr. Hlubik echoed the sentiments of the rest of the Committee and added that Chesterfield is lucky to have volunteers willing to serve on committees and give their time to the community. The Township Committee recessed at 10:45 AM.

The Committee resumed at 11:00 AM and, on a motion by Mr. LoCascio and second by Mr. Hlubik, approved Resolution 2011-1-28 authorizing an executive session for the purpose of discussing the proposals for Township Bond Counsel. All agreed.

#### RESOLUTION 2011-1-28

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by *NJSA 10:4-12b* and designated below:

\_\_\_ Matters required by law to be confidential.

\_\_\_ Matters where the release of information would impair the right to receive funds.

- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.
- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- XX Matters relating to the employment relationship.
- Matters relating to the potential imposition of a penalty.
- Matters relating to deliberations on administrative and/or quasi-judicial matters.

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield, assembled in public session on January 3, 2011 that an Executive Session closed to the public shall be held at 11:00 AM in the Chesterfield Township Municipal Building for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of Chesterfield at a public meeting held the 3<sup>rd</sup> day of January 2011.

The Committee resumed open session at 11:15 AM. Resolution 2011-1-29 was added to the agenda on a motion by Mr. Hlubik and second by Mr. LoCascio. All agreed. Resolution 2011-1-29 was approved on a motion by Mr. Hlubik and second by Mr. LoCascio. All agreed.

***RESOLUTION 2011-1-29***

***RESOLUTION APPOINTING TOWNSHIP BOND COUNSEL FOR THE TOWNSHIP OF CHESTERFIELD FOR THE YEAR 2011***

***WHEREAS***, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et. seq.*, requires that the Resolution authorizing the award of contracts for “Professional Services”, without competitive bidding must be publicly advertised;

***NOW, THEREFORE, BE IT RESOLVED*** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey assembled in Reorganization session this 3<sup>rd</sup> day of January 2011 at the Chesterfield Township Municipal Building, 300 Bordentown-Chesterfield Road in Chesterfield Township that Parker McCay be and the same is hereby appointed as Township Bond Counsel for the Township of Chesterfield for the year 2011;

***BE IT FURTHER RESOLVED*** that this contract has been awarded to Parker McCay based on the merits and abilities of Parker McCay to provide the goods or services as described herein. This contract was awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4 et. seq.* As such, Parker McCay does hereby attest that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to *N.J.S.A. 19:44A-8 or 19:44A-16*, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable

contribution during the term of the contract to any political party committee in Chesterfield Township if a member of that political party is serving in an elective public office of Chesterfield Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of Chesterfield Township when the contract is awarded.

**BE IT FURTHER RESOLVED** that the required "Notice of Contract Award" shall be published in the Burlington County Times, designated as the official newspaper of the Township of Chesterfield, as required by law.

The Committee began a discussion with Chief Wilson concerning the 2011 budget year. The Chief updated the Committee on the status of the two officers which have filed for retirement. Chief Wilson explained that his other expenses budget for 2011 is \$7,500 less than last year. He will be replacing a police car and has budgeted salaries for three crossing guards at two sessions per day. He may have to add one more crossing guard in September depending on the number of homes that are completed on the other side of Bordentown-Crosswicks Road. Those students are currently being bussed.

The Chief asked the Committee to consider allowing the Police officers to discontinue using the time clock. He has some concerns as to the accuracy of the clock and there are numerous other checks and balances through Central Communications. Some officers leave from home and go to classes or to the scene where they are needed without stopping at the building. He feels it is a waste of time for everyone. Mr. Durr stated that it may be redundant but it is a useful tool. The clock is needed for some employees if not for all. Mr. Hlubik suggested leaving the system in place for accountability since everyone is under closer scrutiny these days. Mr. LoCascio feels that the time clock is an inefficiency and should be addressed. With two guys on each shift, if one is habitually late the other will not tolerate it for long.

On a motion by Mr. LoCascio and second by Mr. Hlubik, the personnel policy will be changed to read that full-time police officers are no longer required to use the time clock. Mr. LoCascio and Mr. Hlubik were in favor, Mayor Durr was opposed.

Chief Wilson continued that the Police Department is in need of more space and would appreciate the Committee beginning plans for a new building. Mayor Durr questioned how critical the lack of space is and Chief Wilson explained that evidence storage is the most critical. Chief Wilson continued with an explanation of what needs to be stored and where and how it has to be stored.

Chief Wilson updated the Committee on his Emergency Management position. He has completed all of the requirements for the year and is looking to have a tabletop drill at the new school. He will also be changing the shelter location to the new school. Chief Wilson also updated the Committee on the running of the Municipal Court.

On a motion by Mr. Hlubik and second by Mr. LoCascio, the meeting was adjourned at 12:32 PM. All agreed.

Respectfully submitted,

Bonnie J. Haines, RMC  
Township Clerk

